

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Chapmanslade Village Hall
Date: 30 June 2016
Start Time: 7.00 pm
Finish Time: 8.20 pm

Please direct any enquiries on these minutes to:

Jessica Croman , Tel: 01225 718262 or (e-mail) jessica.croman@wiltshire.gov.uk

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In Attendance:

Wiltshire Councillors

Cllr Pip Ridout, Cllr Andrew Davis (Chairman), Cllr Keith Humphries (Vice Chairman),
Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe

Wiltshire Council Officers

Jessica Croman (Democratic Services Officer)
Barry Pirie (Associate Director People and Business)
Janette Bowra (Youth Facilitator)

Town and Parish Representatives

Warminster Town Council
Chapmanslade Parish Council
Chitterne Parish Council

Partners

Wiltshire Police
Dorset & Wiltshire Fire and Rescue Service
Warminster and Villages Community Area Partnership

Total in attendance: 31

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Election of Chairman</u></p> <p>Councillor Andrew Davis was elected as Chairman of Warminster Area Board for 2016/2017.</p> <p>Cllr Davis in the Chair.</p>
2.	<p><u>Election of Vice Chairman</u></p> <p>Councillor Keith Humphries was elected as Vice-Chairman of Warminster Area Board for 2016/2017.</p>
3.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and thanked Cllr Newbury for his work as Chairman for the previous year.</p>
4.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Jacqui Abbott (Community Engagement Manager)
5.	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</p>
6.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
7.	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred to the announcements included in the agenda pack.</p>
8.	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>Resolved:</p> <p>The following appointments were made to the Area Board working groups:</p> <p>CATG – Cllr Andrew Davis</p>

	<p>Local Youth Network – Cllr Andrew Davis</p> <p>Health & Wellbeing Group – Cllr Keith Humphries</p> <p>The following appointments were made to outside bodies:</p> <p>Warminster and Westbury CCTV Partnership – Cllr Andrew Davis</p> <p>The Neighbourhood Plan Working Group – Cllr Keith Humphries</p> <p>Warminster and Villages Community Partnership – Cllr Pip Ridout</p>
9.	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p> <p>Police</p> <p>Inspector James Brain referred to the police update included in the agenda pack. Community messaging had been rolled out in the area, which aimed to increase community engagement by providing up to date statistics and messages and a daily snapshot briefing each day. Residents and businesses were able to sign up via www.wiltsmessaging.co.uk.</p> <p>It was noted that the community policing pilot had been successful and the new model of policing would be rolled out across the whole police force in October 2016.</p> <p>There had been an increase in thefts in the area which involved purses being stolen from handbags. The public were asked to remain vigilant.</p> <p>Question: Is Community Messaging connected to face book?</p> <p>It was noted that although community messaging was not connected to face book, the Police do send out the same messages via face book and community messaging.</p> <p>Fire</p> <p>District Commander Jason Moncrieff, referred to the June report handed out at the meeting. It was noted that there had been a slight increase in false alarms and fires throughout June, this was being addressed through education and well checks.</p>

	<p>The Warminster Fire Station was currently recruiting as it had been difficult to get On-Call cover between 0700-1800 weekdays and between 1800 Friday to 1800 Sunday.</p> <p>A question was asked about the increased number of fires and it was noted that although the statistics stated an increase of 40% that was equivalent to an additional 3 fires and the force was monitoring the numbers.</p>
10.	<p><u>Warminster Benchmarking</u></p> <p>The item was deferred until September.</p>
11.	<p><u>Local Youth Facilitator update</u></p> <p>Janette Bowra, Youth Facilitator, introduced herself and gave a presentation which gave a background on the youth service; she outlined the roles and responsibilities of the new role and displayed the priorities for the youth provision in Warminster.</p> <p>It was noted that the revenue spend for 2016/2017 was £19,810 and an extra £2,000 which rolled over from the previous year.</p>
12.	<p><u>News from Chapmanslade</u></p> <p>Phil Jefferson, Chapmanslade Parish Council, welcomed everyone to the village of Chapmanslade and their village hall. A presentation was given which highlighted the historical and positive attributes of the village. The Area Board was thanked for their grant contributions and the CATG for funds which provided traffic calming measures.</p>
13.	<p><u>Your Local Issues</u></p> <p>There were no local issues raised.</p>
14.	<p><u>Local Highways Investment Fund 2014-2020</u></p> <p>The local highways investment fund report and list of schemes which were included in the agenda pack was discussed. It was noted that some schemes had been pushed down the list and would now not take place until the following year due to other schemes taking priority.</p> <p>It was noted that sign removals, which were due to happen in Warminster, had started but had not been complete and the Town Council would like WC to pick this back up.</p> <p>Resolved</p> <p>To approve the list of schemes outlined in the local highways investment</p>

	fund 2014-2020.
15.	<p><u>Community Area Transport Group</u></p> <p>The Chairman presented the CATG notes. It was noted that progress had been made on the speed indicator device scheme, the villages had yet to have costing complete, although some areas including Warminster Town had begun or were close to beginning testing.</p> <p>An amendment to item 4. H) 4226 Chitterne, which currently read:</p> <p>Parish Council wish to abandon this proposal due to concerns relating to enforcement.</p> <p>To be amended to:</p> <p><i>Parish Council wish to suspend this proposal due to concerns relating to enforcement.</i></p> <p>It was noted that the date of the next CATG meeting would now take place in September which was TBC.</p> <p>Resolved:</p> <p>To approve the notes of the CATG meeting, subject to the amendment.</p>
16.	<p><u>Health and Well Being Group</u></p> <p>Cllr Keith Humphries gave an update. The group had recently met with a variety of groups and organisations which had been very successful. Most of those in attendance had signed up to be part of the group and the next meeting would take place in September. It was noted that once all of the members of the group had been identified, the H&WBG would bring the item to the Area Board to be agreed.</p> <p>A question was asked if the group covered environmental issues. It was noted that WC had a separate department to manage environmental issues.</p>
17.	<p><u>Warminster Regeneration Working Group</u></p> <p>It was noted that the work of the regeneration group was on hold due to work being carried out by the special planning and one estate group because the work being carried out by those groups would directly impact the work carried out by the regeneration group.</p>
18.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2016/17</p>

	<p>Community Area Grant funding:</p> <p>Decision Warminster Athenaeum Trust was awarded £5000 towards youth club premises integration. Pending the community asset transfer. Reason - The application met the Community Area Grants Criteria 2016/17.</p> <p>Decision Corsley Reading Room was awarded £1973 towards a kitchen refurbishment. Reason - The application met the Community Area Grants Criteria 2016/17.</p> <p>Decision Codford Village Hall was awarded £1000 towards the Codford village fete. Reason - The application met the Community Area Grants Criteria 2016/17</p> <p>Decision Chapmanslade Village Hall and Memorial Ground was awarded £2304 towards a new village hall kitchen dishwasher. Reason - The application met the Community Area Grants Criteria 2016/17.</p>
19.	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
20.	<p><u>Future Meeting Dates</u></p> <p>It was noted that the next meeting of the Warminster Area Board would take place on the 8 September, 7pm at the Warminster Civic Centre.</p>